

Terms of Reference: Consultant – Technical Assistant to Formulate the Kulhudhuffushi City Waste Management Plan

Introduction

Kulhudhuffushi City Council is mandated to develop a waste management plan for the city and is planning to formulate a waste management plan in 2024. At the same time Kulhudhuffushi City Council is partnering with the Kulhudhuffushi PLEASE project to reduce plastic pollution. The Kulhudhuffushi PLEASE project, by the Maldives Authentic Crafts Cooperative Society centers on "Improving the wellbeing of H. Dh. Kulhudhuffushi people and the ocean through plastic pollution prevention." The project aims to contribute to reducing plastic pollution in one city, which can serve as a model for other islands. Under this project a plastic reduction plan will be developed and a waste audit conducted for Kulhudhuffushi. The PLEASE Project, established through a collaboration between the World Bank, Parley, and the South Asia Cooperative Environment Programme (SACEP), and supported by UNOPS, represents an initiative to combat plastic pollution in the rivers and seas of South Asia.

The Kulhudhuffushi City Council and MACCS have agreed to integrate the waste management plan and plastic reduction plan. The KCC is looking for an individual technical assistant to draft the waste management plan.

1. Scope of work

Under the guidance of technical expert of PLEASE project

- 1.1 Prepare technical material for stakeholder consultations
- 1.2 Organize stakeholder consultations with PLEASE project support
- 1.3 Draft reports of stakeholder consultations
- 1.4 Assist with compiling the waste management plan for Kulhudhuffushi

2. Deliverables

- 2.1 Draft Waste Management Plan for Kulhudhuffushi
- 2.2 Consultation reports

3. Qualification

- 3.1 Minimum degree in environment management environmental sciences, social sciences, waste management planning or related fields.
- 3.2 Masters in environment management environmental sciences, waste management planning or related field will be an added advantage
- 3.3 Excellent Dhivehi and English writing skills
- 3.4 Familiar with presentations applications



- 3.5 Experience conducting stakeholder consultations.
- 3.6 Experience/knowledge in drafting waste management plans or environment/conservation plans or waste audit would be an added advantage.

4. MACCS PLEASE project support:

- 4.1 Technical guidance and supervision
- 4.2 Information provision
- 4.3 Support with organizing consultations

5. Level of Effort

The expected duration of the assignment or level of effort (LOE) by the consultant will be 6 months

6. Working Arrangement

Remote working with regular updates through supervisor.

7. Reporting

The Technical Assistant will report to both the Technical Consultant assigned by MACCS and the Supervisor of the Kulhudhuffushi City Council on all programme-related matters on a day-to-day basis. The consultant will periodically update the Project Manager, Technical Consultant SACEP Team, partners other stakeholders.

8. Application and selection procedure

Interested parties are requested to submit the following documentation responding to the Terms of Reference (ToR):

- 8.1 Curriculum Vitae (for individuals)
- 8.2 Experience / reference letter(s)
- 8.3 Scanned copy of the National ID card (both sides)
- 8.4 Certificates of Qualification (Accredited)
- 8.5 Payment Quotation (Based on deliverables)



